



DATE

Business
Address
City, State, Zip

To Whom It May Concern:

I write on behalf of South Shore Habitat for Humanity to let you know about a unique opportunity for your company to be recognized as a giver in the community. South Shore Habitat is an affiliate of Habitat for Humanity International that works in partnership with families, volunteers, churches, communities and business leaders to make affordable housing a reality for local families in need.

We are currently preparing to start construction on two new homes in _____. Throughout the entire construction process, from _____ to _____, volunteer crews will be working on site to build these homes. In exchange for giving up their weekends, we provide these crews with food throughout the day.

South Shore Habitat relies on food donations from local businesses to feed our volunteers who are working hard to build a Habitat home. A typical lunch donation could include sandwiches, pizza, soup and salad, chili, or whatever you might specialize in! A typical coffee break consists of coffee with donuts, coffee cake or bagels. We ask that food donors provide enough food for 20 individuals, preferably with drinks.

We hope that you will consider this opportunity to partner with South Shore Habitat for Humanity, whether for one Saturday, or for several. Together, we can give local volunteers a positive experience that will last them a lifetime. If you have any questions or would like more information on South Shore Habitat for Humanity, please contact our office at 781.843.9080 ext 1 or email us at volunteer@sshhabitat.org.

Thank you for your generosity,

Your contribution will be entirely tax-deductible as no goods or services will be received in consideration.

South Shore Habitat for Humanity

Tax ID: 222.701.789

Tax exempt under Chapter 501 (C) (3)



South Shore Habitat for Humanity & Local Partnership Committee
In-Kind Donation Form

South Shore Habitat and the Local Partnership Committee are grateful to you and your organization for your generous contributions to our homebuilding campaign. For more information on our project, please contact South Shore Habitat for Humanity at 781-843-9080.

Date: _____

Goods to be donated: _____ Value: _____

Date donation will be provided: _____ for _____ (# of people)

Goods will be: Picked up by _____ at _____ am/pm

Delivered to _____ at _____ am/pm

Your Name : _____ Signature: _____

Habitat contact: _____ Phone: _____

Thank you for your generous contribution!!

South Shore Habitat for Humanity is a tax-exempt entity under Chapter 501 (c) (3). Our Tax ID # is 222-701-789. All gifts to South Shore Habitat for Humanity are tax deductible, as no goods or services were provided to you for these gifts.

Tear here

Organization: _____

Donation: _____

Address: _____

Value: _____

Contact: _____

Date providing donation: _____

Phone #: _____

Goods will be: Picked up by _____ at _____ am/pm

Delivered to _____ at _____ am/pm

